

ASTLEY HIRE training



Approved training centre

One Day Course on the Safe Use & Operation of Mobile Vertical and Boom Work Platforms (IPAF category 3a & 3b)



Mobile vertical



Mobile boom

Astley Hire Training enables employers to comply with the "Working at Height Regulations 2005" (WAHR 05), Health & Safety at Work etc Act 1974 Sect 2 and Provision and Use of Work Equipment Regulations 1998 Regulation 9.

The training ensures that those involved in work at height are trained and competent. The training also helps operators to work more efficiently and productively.



Successful trainees will receive a PAL (Powered Access Licence), valid for 5 years. The PAL card details the equipment categories the holder has been trained to operate.

Instruction based on: I.P.A.F Guide to Mobile Elevating Work Platforms Health & Safety Series Booklet H.S (G) 19

Course Instructor: Michael Dorricott I.P.A.F Instructor 1/0005189

Venue: Astley Hire Ltd, Head Office, Lloyd Court, Units 1-7 Jury Street, Leigh, Lancashire

Course Times: 8.30am to 5.30pm (alternative times can be arranged)

Number of Trainees: Minimum 2 persons, maximum 4 (call us if you can't meet the minimum)

Course Contents:

1. Health & Safety at Work Act 1974.
2. Safe Operations and limitations of use.
3. Introduction to Mobile Elevated Work Platforms.
4. Introduction to specific machines.
5. Major component identification.
6. Starting / stopping the machine procedures.
7. Pre use function checks.
8. Check prior to road travel (self propelled & trailer mounts).
9. Site condition and route planning.
10. Travelling the route and manoeuvring.
11. Setting the machine for work.
12. Basic operational practice including typical work applications.
13. Correct parking procedures.
14. Achievement testing / practical and verbal.
15. Course review and questionnaire.

Trainee Requirements:

1. Personal details including: Home Address, Date of Birth
2. Copies of Certificates for Safety Awareness (if required)
3. Company Confirmation of all Aerial Work Platforms work experience (if required)
4. PPE, Casual for Theory and Overalls for Practical
5. Hard Hat/Safety Shoes or Boots
6. IF RENEWAL old Licence and Log Book

Booking & Enquires: Call Tracey Byron (training coordinator) on **01942 263457** or email tbyron@astleyhire.co.uk



Course Terms & Conditions.

Fees quoted are exclusive of VAT – all prices are subject to change without notice.

All course fees are to be settled before training commencement. Unless otherwise agreed in writing.

We will accept your booking by letter or fax or purchase order these remain provisional bookings until we send written confirmation to you.

* We do not accept telephone bookings as **firm** orders.

We reserve the right to cancel or alter dates of provision of service, the revenue & the individual providing the service.

Notice of cancellation

<u>Notice Required</u>	<u>Fees payable on cancellation</u>
28 days	30%
14 days	50%
13 days or less	100%

1. Failure of a delegate to attend is considered as a cancellation without notice and full fees are due.
2. If our training advisor attends your premises to conduct a booked course but is unable due to lack of facilities or any other failure which is your responsibility, fees will be payable in full.
3. If a course one off course fee is quoted for numerous delegate then if any fail to attend then the full fee is payable.
4. It is your responsibility to ensure all trainees are physically fit and sufficiently mentally equipped to operate powerful plant and machinery and be able to recognise potential hazards and limitations of same. Guidance can be obtained from the Employment Medical Advisory Service.
5. It is your responsibility to ensure your delegate can complete the theoretical paperwork session independently.
6. Our Training Advisor will be in attendance 0830 – 1730 Monday –Friday. Should you require training outside our normal hours shift systems or weekends we can accommodate, however a supplement to our normal fees will be applicable.

All terms & conditions are subject to change without notification.